

FACTS Family Portal Login Instructions

- Please go to the website <https://www.factsmgt.com/>
- Click on “Parent Log In” at the top, then “FACTS Family Portal.”
- Click on **Create New Family Portal Account**
- Enter the email address that received this email, and our District Code

Our District Code is **STC-MA**

- You will receive an email from Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for six hours.
- Please click on the link. A **Change/Create Password** screen will open. You may use the default username provided, or create a new username. Then type in your desired password into the Password field and Confirm Field
- Click on the **Save Username and/or Password** button
- Close the window.
- Log into the **FACTS Family Portal** as instructed above

IMPORTANT NOTE: To view your payment plan and billing balances and details, you **MUST** log into the FACTS Family Portal moving forward. You cannot log directly into the FACTS Payment Plan and Billing site to access details any longer.